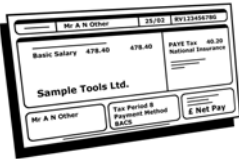







# Budget Information






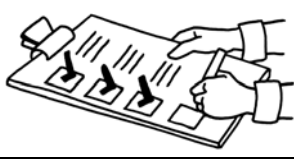


Name of your Organisation: \_\_\_\_\_

Name of your Project: \_\_\_\_\_

**Please tell us how much this project will cost to run**

STAFF COSTS:		How much you plan to spend			
		Dates		Dates	
		From:	To:	From:	To:
	Salaries				
	National Insurance (employers only)				
	Pension				
<b>SUB TOTAL</b>					

ACCOMMODATION COSTS:	From:	To:	From:	To:
	Rent			
	Heating & Lighting			
	Maintenance & Insurance			
<b>SUB TOTAL</b>				

OTHER COSTS:		From:	To:	From:	To:
	Post, Telephone and Fax				
	Printing & Stationery				
	Audit & Legal				
	Travel Expenses				
	Training Expenses				
	Evaluation Costs				
	Extra costs for making sure people know about your work				
	<b>SUB TOTAL</b>				
<b>TOTAL</b>					
	Any extra costs (including capital items) e.g. Volunteer expenses				
<b>Total including EXTRA costs</b>					